

# Spill Kit Inspection and Replenishment Checklist

Monthly readiness form for spill response supplies, PPE, labels, and restocking.

<b>Company/Site</b>	<b>Area / Kit Location</b>	<b>Kit Type</b>
<b>Date</b>	<b>Inspector</b>	<b>Restock Owner</b>

## Inspection items

Check item	OK	Not OK	Notes / action
Spill kit is visible, labeled, accessible, and matched to the materials in this work area.			
Absorbent pads, socks, pillows, or loose absorbent are dry, usable, and stocked for site needs.			
Gloves, goggles, apron, or other selected PPE are present, clean, and in usable condition.			
Disposal bags, ties, labels, instructions, and any required tools are present and readable.			
Containers, seals, inventory list, and storage area show no water damage, contamination, or missing items.			
Used, expired, wet, damaged, or missing supplies are listed for replacement before the next response.			
Employees can identify the kit and know the site escalation process for spills beyond their role.			

### Finding / replenishment action

List missing, used, expired, wet, or damaged supplies; record the restock action, owner, and completion date.

<b>Inspector signature / date</b>	<b>Restock owner or reviewer / date</b>
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