

OSHA-Style Forklift Inspection Checklist

Independent printable aid based on public powered industrial truck guidance.

Company/Site	Truck ID	Department
Date	Shift	Operator

Inspection items

Check item	OK	Not OK	Notes / action
Complete the examination before the truck is placed in service.			
Check forks, mast, chains, hoses, tires, overhead guard, data plate, and labels.			
Check leaks, battery or fuel system, operator compartment, and visible damage.			
Test horn, lights, alarms, steering, brakes, parking brake, lift, lower, and tilt.			
Add power-source checks for electric, propane, diesel, or other truck types.			
Record any condition that may affect safe operation.			
Keep unsafe equipment out of service until corrected or cleared under site procedure.			

Defect log

Describe defect, exact location, action taken, and whether equipment was removed from service.

Operator signature / date	Supervisor or reviewer / date
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